



MINNESOTA EARLY LEARNING ACADEMY

Board Meeting Agenda • April 2017

Meeting of the Board of Directors April 20th, 2017, from 4:00 - 6:00 p.m. MELA
6717 85th Ave North • Brooklyn Park, MN 55445

- 1 Record Attendance and Guests:
 - Board Members: Victor Chavarria, Lisa Dotson, Brienna D'Angelone, Joe Scherer
 - Guests: Nicole Schmidt, Antonio Zambrano, Jennifer Mitchell, Mariela Spejh

- 2 Call the Meeting to Order: Joe called the meeting to order

- 3 Approval of the Agenda:
 - Brie made a motion to approve agenda - Lisa seconded the motion

- 4 Approval of the Minutes of the previous board meeting February, 2017:
 - Lisa made a motion to approve the minutes from the previous board meeting- Brie seconded the motion

- 5 Reports to the Board:
 - 5.1. Committee Reports:
 - 5.1.1. Finance Committee:
 - 5.1.1.1. Financial Packet Review
 - 5.1.1.2. Overview of the checks issued
 - 5.1.1.3. Lisa makes a motion to approve the check register, Victor seconds
 - 5.2. School Director Academic Report:
 - 5.2.1. Lexia Program Update
 - 5.2.2. Skills Gap Instruction implementation Update
 - 5.2.3. Planning for next year overview - discussion of before and afterschool options.
Jennifer will present both options for approval by the board in May/June.
 - 5.2.4. School Calendar Overview for 17/18 - Brie motions to approve, Victor seconds
 - 5.3. Operational Update:
 - 5.3.1. Changing the MELA name to reflect more about our school
 - 5.3.1.1. The early in e leads to a lot of misunderstanding
 - 5.3.1.2. Keep the acronym MELA but change EARLY to EXCELLENCE
 - 5.3.1.3. Minnesota Excellence in Learning Academy is proposed as the new name of the school

- 5.3.1.4. Authorizer approved and legal has been explored
 - 5.3.1.5. Brie makes a motion to approve, Victor approve
 - 5.3.2. Lease agreement is close to being ready to be signed by the board.
 - 5.3.3. Future Board Meeting Dates/Times set up:
 - 5.3.3.1. May 18th - 5:00 p.m.
 - 5.3.3.2. June 15th - 4:00 p.m.
 - 5.3.3.3. July 13th - 5:00 p.m.
 - 5.3.4. Church thank you from board/school
 - 5.3.5. Board gives Antonio permission to make small decisions concerning the school/move within our budget without our approval ahead of time
 - 5.4. Approval of the filing of the 990 - annual tax return
 - 5.4.1. Brie makes a motion - Lisa seconds the motion
- 6 Adjourn